|  |  |
| --- | --- |
| Accent icon | Meeting Minutes |

# Call to order

A meeting of **SaltGlobal** was held at P-Block Level 6 on 12**th April 2017, 2pm.**

# Attendees

Attendees included **Jungwoo Lee**, **Alisara Alcaide, Sean McGill, Tauroa Lesueur.**

# Members not in attendance

**N/A**

# Meeting Goal

Complete and finalise sprint burndown chart

# Reports

Because the whole team was away the previous week for the workshop, we had to do some catching up on what we have missed. This includes creating and finalising a burndown chart for our sprint. All members of the team struggled to create the chart as none of us had experience in creating one in the past. After doing research we were able to create a burndown chart that we were happy with.

# Meeting Adjourned

3pm